

Team 2 Charter

Team Name: What is the name for your project team?	Fantastic Four
Selected Library	Boston Athenaeum
Description: Describe the team's purpose.	The project team's goal is to analyze the unique attributes of the Boston Athenaeum and its community; propose a new program or service; describe how the program or service will be implemented; create a short evaluation to measure success.
Deliverables: Describe the aspects of your assignment	1. Background- Maren 2. Project Description- Cristina 3. Implementation Plan- Ruiji 4. Evaluation- Lizzie 5. References- all members
Team Leader: List the team leader name	Lizzie Young
Team Members: List team members' names	Cristina Banuelos Maren Daniels Ruiji Wang Lizzie Young
Team Ground Rules: List how the team will ideally operate to achieve its objectives. You can list as many as you like. (Minimum of 3)	1. Communicate openly with empathy and understanding 2. Address conflicts ASAP 3. Disagree respectfully. 4. Offer praise/encouragement and

	constructive feedback when needed 5. Attend team meetings on time
Team Member Roles: List each team member and their key responsibilities. Be as specific and detailed as possible. Consider giving one or two team members responsibility for a particular section of the paper. (Minimum of 1 role for each team member)	1. Ruiji and Maren will review Boston's demographics for insight regarding community needs. 2. Cristina and Lizzie will look at the Boston Athenaeum website and strategic plan for hints about program needs or services that are lacking. 3. All team members will brainstorm and agree on the program/service. 4. Lizzie will combine all team members' written work into one document. 5. Ruiji and Lizzie will serve as final editors. 6. Cristina will review all APA citations. 7. Maren will outline the presentation.
Time Line: List key deadlines	Research due Week 4 Project is due Week 9
Faculty Liaison: Dr. Renee DiPilato	Contact Dr. DiPilato immediately if you are experiencing any difficulties or have questions regarding the assignment!
Notes	Meeting times- Sunday afternoons/evenings

My contribution to this project is researching demographics and outlining the powerpoint, but I also will expect to be on standby for any additional support that my team members may need. The skills I will be bringing to the group are perseverance, determination, and flexible attitude.

We are proposing that the Boston Athenaeum needs to reach out to a wider audience of diverse groups with a goal of increasing membership by at least 1,000 members in order to increase donations. To do this, they should:

- 1) Partner with a university to offer classes where one can receive a diploma (open to the public for an affordable price)
- 2) Educate on diversity through exhibits and sessions with guest speakers
- 3) Partner with a university to offer faculty and students a discounted membership.